

Government of India



Office of JS & CVO
Vigilance Unit, CPWD
Nirman Bhawan, New Delhi-110011

Dated: 1st October, 2018

To

The Chief Engineer (Civil),
CSQ, CPWD,
Nirman Bhawan, New Delhi.

Subject: Regarding Systematic improvement to receive & submit the tenders / quotations in physical form in CPWD offices which are security protected.

(Systematic Improvement No.10/2018)

A complaint had been received in Vigilance Unit wherein the main allegation in the complaint by the contractor was that he was not given an entry pass in time by CPWD officers to collect and submit the tender/quotation in physical form where entry without pass is not allowed.

CPWD Works Manual 2014, Section 14, Para 14.1(4) issued vide OM No. DG/MAN/338 dated 31.08.2016 states that "Normally, unless situation warrants otherwise, work orders shall be placed only after call of quotations with publicity through web and notice board. But such quotations (except spot quotations) with estimated cost more than **Rs.2 lacs** shall be invited through e-tendering platform." These provisions modified vide OM No. DG/MAN/376 dated 06.08.2018 as "Normally, unless situation warrants otherwise, work orders shall be placed only after **open** call of quotations with publicity through web and notice board. But such quotations (except spot quotations) with estimated cost more than **Rs.5 lacs** shall be invited through e-tendering platform.

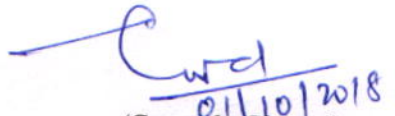
In case the tenders/quotations are invited in physical form, the entry passes should be made available to the intending bidders timely. If entry passes are not made available to intending bidders timely, they cannot enter inside the high security protected premises and thus cannot collect and submit their tenders/quotations in physical form. This situation may lead to restrictions in competition and subsequent various complaints. Moreover, in the interest of security, entry of outside persons should also be avoided.

Vigilance Unit suggests the following to mitigate these undesirable and avoidable problems-

1. The nearest CPWD office located outside the security protected complex/premises may be nominated as the issuing/receiving office in case the tenders/quotations are invited in physical form to avoid the complaint of issue of passes.
2. Otherwise, e-tenders/e-quotations may be invited for all works irrespective of their amount.

It is therefore, requested to formulate and issue necessary guidelines to address aforesaid issue.

This issues with the approval of DG, CPWD.


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